



Lotus International, Inc.

635 Smith Cemetery Road, Winder GA 30680 | Tel: 800-475-6887 | Email: claim@lotus-intl.com

Claim Form

Company: _____

Phone: _____

Contact: _____

Email: _____

Invoice No: _____

Report date: _____

1. All pottery claim is required to be reported within 48 hours of receiving your shipment. Bonsai Trees claim within 24 hours of receipt
2. **Picture is required for EACH individual damaged item for claim processing.** Send pictures and Form to claim@lotus-intl.com
3. Replacement is not available if 1.) claim amount under \$100.00, or 2.) breakage happens to pallet program or nested planter set
For all other claims, Lotus reserves the right to choose to issue a credit on account or send a replacement shipment.
4. All Lotus terms & conditions apply.
5. Credit Memo will be emailed or faxed after it's approved

Reason for Claim (please be specific for damages. Broken, chipped, cracked, glaze issue)	Lotus Item Code	Color	Size of pot (S/M/L/XL/XXL)	Quantity

Customer Signature: _____

Print Name: _____

We appreciate your business and look forward to serving you better in the future!